



# St Luke's Anglican Taroom Children and Family Ministry Trainee (12 Hours per Week – 2 Years)

## POSITION DESCRIPTION

<b>Position Title:</b>	Children and Family Ministry Trainee
<b>Last Revised:</b>	September 2021
<b>Employment Conditions:</b>	Fixed term, part time, 12 hours per week for 2 years. Detailed distribution of hours set out below.
<b>Remuneration:</b>	Miscellaneous Workers Award, Level 2
<b>Level of Responsibility</b>	You will be willing to work as part of a team, under the direction and supervision of the Rector of the parish (Ruth Hanlon). Details of ministry expectations and responsibilities outlined below.
<b>Conditions:</b>	You will be required to maintain Safe Church Communities endorsement to a Team Leader level, including a Working with Vulnerable People card. The Traineeship will be formally reviewed after 3 months and 12 months. There will be an end of Traineeship review, including discussion of future ministry pathways, and opportunity to provide feedback on your Traineeship experience.

*With the blessing of God and the support of the Anglican Diocese of Tasmania, St Luke's (Parish of Sandy Bay/Taroom) is looking to appoint a person who is passionate about serving Jesus, with suitable character and skills in children and family ministry.*

*The key parts of this role include:*

### **Loving Jesus with a desire to make him known.**

- Living a life of active faith. Delighting and being consistent in prayer and bible reading
- Demonstrating a passion for growing the faith of children and families
- Being a committed member of a Church (it may be possible to remain some connection with a Church outside St Luke's) and a Godly example, including regular attendance at a Sunday service.

**Growing in Leadership** – *This Traineeship offers the opportunity for an individual to explore and develop their God given gifts. Although some training is allocated specific hours, other training opportunities will be accessible if the individual chooses to pursue them.*

Trainee responsibilities will include:

- Meeting with a supervisor to process and learn from ministry experiences
- Seeking growth in spiritual maturity with the support of a mentor
- Attending weekly staff meetings

- Diocesan Training: a 2-year program including Youth/children's ministry intensive courses, and bimonthly training with other Trainees

### **Specific areas of ministry include:**

- Assisting with the development of Gospel-centred outreach to children and families in the Taroom community.
- Building relationships with families and children at our weekly playgroup on Tuesday mornings from 10:30-12:00. Encouraging faith conversations and connection to the Church.
- Supporting the intergenerational Sundays@5 weekly gathering, being involved in aspects of this service as gifts and experience allow.
- Assisting in the development of new children and family opportunities, especially building on a relationship with the local primary school. Possible mentoring or after school or holiday programmes.

### **Belonging to the St Luke's staff team:**

- Being committed to team ministry and positive staff working relationships
- Being committed to the ongoing implementation of the parish vision.

### **Salary and allowances:**

- The salary is for 12 hours per week, pro rata from the "Minimum Stipends and Allowances 2021-22" rate for a Trainee Level 1 (Miscellaneous Workers Award level 2).
- Funding for further training and professional development is outlined below.
- There will be appropriate provision of office facilities as needed.
- Ministry expenses will be reimbursed (within a budget previously negotiated with your supervisor)
- 4 weeks annual leave pro rata (dates by negotiation with your supervisor)
- 10 days pro rata personal leave

### **Optional opportunities / training and Professional Development:**

- Theological education (e.g. Ridley College Melbourne).
  - There will be an allowance available (through the parish) towards professional development of \$1,000 p.a., as well as access to a grant (through the diocese) of \$500 p.a. should you decide to pursue theological education (e.g. a Ridley course).
- Other relevant conferences as negotiated with your supervisor.
- Support will be available (and available time allocated) if you choose to serve in wider Anglican ministries (e.g. Anglican Camps).